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ONE HUNDRED EIGHTH CONGRESS

U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20515-6115

JOE BARTON, TEXAS CHAIRMAN

June 18, 2004

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BUD ALBRITIST STAFF DIRECTOR

The Honorable Hal Stratton Chairman U.S. Consumer Product Safety Commission 4330 East West Highway Bethesda, Maryland 20814

Dear Chairman Stratton:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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The Honorable Hal Stratton Page 2

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AMES GREENWOOD

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U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20315-6113

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BUD ALBRIGHT, STAFF DIRECTOR

The Honorable John T. Conway Chairman Defense Nuclear Facilities Safety Board 625 Indiana Avenue NW, Suite 700 Washington, DC 20004

Dear Chairman Conway:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20315-6115

JOE BARTON, TEXAS CHAIRMAN

June 18, 2004

BUD ALBRIGHT STAPP DIRECTOR

The Honorable Don Evans Secretary United States Department of Commerce 1401 Constitution Avenue, NW Washington, DC 20230

Dear Secretary Evans:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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The Honorable Don Evans Page 2

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U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20515-6115

JOE BARTON, TEXAS CHAIRMAN

June 18, 2004

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BUD ALBRIGHT STAFF DISSCION

The Honorable Spencer Abraham Secretary U.S. Department of Energy 1000 Independence Avenue, S.W. Washington, D.C. 20585

Dear Secretary Abraham:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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June 18, 2004

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Mr. Michael O. Leavitt Administrator Environmental Protection Agency 1200 Pennsylvania Ave., N.W. Washington, D.C. 20460

Dear Administrator Leavitt

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BUD ALBRICHT STAFF DIRECTOR

The Honorable Michael K. Powell Chairman Federal Communications Commission 445 Twelfth Street, SW Washington, DC 20554

Dear Chairman Powell:

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Sincerely,

CHAIRMAN

CHAIRMAN

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U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20515-6115

JOE BARTON, TEXAS CHAIRMAN

June 18, 2004

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BUD ALBRIGHT STAFF DIRECTOR

The Honorable Mark B. McClellan, M.D., Ph.D. Commissioner
Food and Drug Administration
5600 Fishers Lane
Rockville, MD 20857

Dear Commissioner McClellan:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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The Honorable Mark B. McClellan, M.D., Ph.D. Page 2

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U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20315-6115

JOE BARTON, TEXAS CHAIRMAN

June 18, 2004

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BUD ALBRICHT STAFF CIRECTOR

The Honorable Pat Wood, III Chairman Federal Energy Regulatory Commission 888 First Street, NE Washington, DC 20426

Dear Chairman Wood:

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U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20313-6115

JOE BARTON, TEXAS CHAIRMAN

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BUILD ALBRIGHT, STAFF DRECTOR

The Honorable Timothy J. Muris Chairman Federal Trade Commission 600 Pennsylvania Avenue, NW Washington, DC 20580

Dear Chairman Muris:

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The Honorable Timothy J. Muris Page 2

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BUD ALBRIGHT, STARR DIRECTOR

The Honorable Tommy Thompson Secretary Department of Health and Human Services 200 Independence Avenue, SW Washington, DC 20201

Dear Secretary Thompson:

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The Honorable Tommy Thompson Page 2

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U.S. House of Representatives Committee on Energy and Commerce Washington, DC 20315-6115

JOE BARTON, TEXAS CHAIRMAN

June 18, 2004

JOHN D CAJOLL MICHIGAN
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BUD AUBHIONT STAFF DIRECTOR

The Honorable Glenn M. Hackbarth, J.D. Chairman
Medicare Payment Advisory Commission
601 New Jersey Avenue, N.W.
Washington, DC 20001

Dear Chairman Hackbarth:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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The Honorable Glenn M. Hackbarth, J.D. Page 2

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Sincerely,

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EUD ALBRICH! STAFF DIRECTOR

Dr. Jeffrey W. Runge Administrator National Highway Traffic Safety Administration 400 7th Street, S.W. Washington, DC 20590

Dear Dr. Runge:

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JOE BARTON CHAIRMAN JAMES GREENWOOD

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BUD ALERGHT, STAFF DIRECTOR

The Honorable Nils J. Diaz Chairman U.S. Nuclear Regulatory Commission 11555 Rockville Pike Rockville, MD 20852

Dear Chairman Diaz:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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MOTSHELL TAKE DIRECTOR

The Honorable Carolyn W. Merritt Chairman & CEO U.S. Chemical Safety and Hazard Investigation Board 2175 K. Street, NW, Suite 400 Washington, DC 20037-1809

Dear Chairman, Merritt:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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The Honorable Carolyn W. Merritt Page 2

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BUD ALBRICHT: STAFF DIRECTOR

The Honorable David J. Duquette, Ph.D. Chair U.S. Nuclear Waste Technical Review Board 2300 Clarendon Boulevard Suite 1300 Arlington, VA 22201

Dear Chairman Duquette:

As part of the Committee's investigation into management and ethics at the National Institutes of Health (NIH), the Subcommittee on Oversight and Investigations recently held two hearings on private sector compensation to Federal government employees in exchange for providing lectures or consulting outside their government work. To place these NIH ethics issues in context with the ethics policies and practices of other Federal agencies, as well as to conduct general oversight, the Committee seeks to learn more about how other agencies within its jurisdiction address ethics issues related to outside consulting and outside awards.

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- All records since January 1, 1999 relating to and from any ethics advisors within the agency, including Deputy Ethics Counselors or other ethics-related office employees about outside consulting arrangements for employees.
- All records since January 1, 1999 relating to financial disclosure reports submitted by agency employees identified in Request Item #1.

Please note, that for purposes of responding to these requests that the term "records" and "relating" should be interpreted in accordance with the attachment of this letter. Thank you for your assistance. If you have any questions, please contact Joby Fortson of the Majority Committee staff at (202) 225-2927.

Sincerely,

JOE BARTON

CHAIRMAN

JANES GREENWOOD

CHAIRMAN

SUBCOMMITTEE ON

- The term "records" is to be construed in the broadest sense and shall mean any written or 1. graphic material, however produced or reproduced, of any kind or description, consisting of the original and any non-identical copy (whether different from the original because of notes made on or attached to such copy or otherwise) and drafts and both sides thereof, whether printed or recorded electronically or magnetically or stored in any type of data bank, including, but not limited to, the following: correspondence, memoranda, records, summaries of personal conversations or interviews, minutes or records of meetings or conferences, opinions or reports of consultants, projections, statistical statements, drafts, contracts, agreements, purchase orders, invoices, confirmations, telegraphs, telexes, agendas, books, notes, pamphlets, periodicals, reports, studies, evaluations, opinions, logs, diaries, desk calendars, appointment books, tape recordings, video recordings, e-mails, voice mails, computer tapes, or other computer stored matter, magnetic tapes, microfilm, microfiche, punch cards, all other records kept by electronic, photographic, or mechanical means, charts, photographs, notebooks, drawings, plans, inter-office communications, intra-office and intradepartmental communications, transcripts, checks and canceled checks, bank statements, ledgers, books, records or statements of accounts, and papers and things similar to any of the foregoing, however denominated.
- The terms "relating," "relate," or "regarding" as to any given subject means anything that
 constitutes, contains, embodies, identifies, deals with, or is in any manner whatsoever
 pertinent to that subject, including but not limited to records concerning the preparation of
 other records.